

Mount Waverley Secondary College

Medication Authority Form

for student who requires medication whilst at school

Junior School Nurse Email: jsnurse@mwsc.vic.edu.au

Senior School Nurse Email: mssnurse@mwsc.vic.edu.au



Is this medication prescribed by a medical or health practitioner ☐ No ☐ Yes

If yes, please have your medical or health practitioner complete the form below or provide written advice which indicates:

- the medication name, dose and route
- administration times, and dates (including ongoing or short term)

Student's Name: _____

Student's MWSC ID code: _____ Date of Birth: _____

Medication Required				
Name of Medication	Dosage (amount)	Time/s to be taken	How it is taken (orally/ topical /injection)	Dates
				Start date: / / End Date: / / <input type="checkbox"/> Ongoing
				Start date: / / End Date: / / <input type="checkbox"/> Ongoing
				Start date: / / End Date: / / <input type="checkbox"/> Ongoing

Please ensure that medication delivered to the school is:

- ☐ is in its original package
- ☐ the pharmacy label matches the information included in this form

Medication storage

Please indicate if there are specific storage instructions for the above medication

Authorisation for 'Over the Counter' Medication

Name of parent/carer or adult/mature minor**			
Date		Signature	

Authorisation for Prescribed Medication

Name of medical/health practitioner			
Professional role			
Contact details			
Date		Signature	
			Review Date

If additional advice is required, (eg dose will vary within a specific range) please attach it to this form.

****Please note:** Mature minor is a student who can make their own decisions on a range of issues, before they reach eighteen years of age. (See: [Decision Making Responsibility for Students - School Policy and Advisory Guide](#)).

Staff are to complete this form every time they administer prescribed or Schedule 8 medications

Date of Birth:

**Registered Nurses may administer prescription and scheduled medications alone; all other staff are to 'Cross-Check' with another staff member.
This is an appropriate added safety measure and is seen as good practice.*