

BOOKLIST



HOW TO ORDER ONLINE FROM LINK EDUCATIONAL SUPPLIES

To ensure that you purchase the correct textbooks and stationery be sure to order from **Link Educational Supplies**, Mount Waverley Secondary College's official Back-To-School supplier.

You are encouraged to select our pre-packaged services as they are the easiest, most convenient and reliable method of obtaining your order. Carefully check your cover-sheet to see what options are available for you (School Delivery or Home Delivery) and when these services commence/finish.

To place your order online please follow these steps:

- Go to <http://bookweb.linkeducational.com.au/bookweb/file-cat.cgi?FILECAT=backtoschool.html>

Log in details are as follows:

1. **SCHOOL CODE** MOUWAC
2. **PASSWORD** LINK2017
3. **SELECT YEAR LEVEL (FROM DROP DOWN**

- Please enter the above details into the blank fields of the page (password is sensitive)
- Click on "**DISPLAY MY LIST**"
- Your booklist will now be displayed
- Tick the boxes for those items that you wish to order
- When finished selecting your items click "**PROCEED TO CHECKOUT**" at the bottom of the page
- Make any changes that are required to your selection
- Select your Preferred Shipping Method
- Click on "**CONFIRM ORDER**"
- Enter the Student's name and details and Billing/Delivery Details
- Click on "**CONFIRM DETAILS**"
- You are now ready to pay online for your order
- Your order will be processed promptly and an email confirmation sent to the email address you have nominated – please allow for public holidays
- If you have selected Home Delivery your order will be delivered to the nominated address **or** please note the Collection details if you have selected School Collect

Orders for '**school collection**' must be submitted by 9 December 2016:

Collect order on: 24 January 2017
Time: between 10.00am & 6.00pm
At: Senior Campus hall
(Beaufort Street)

[uncollected orders will be returned to the Link shop in Mt Waverley]

If you have any further questions about ordering online please contact us at booklist@linkeducational.com.au

Thanks from

Booklist team - Link Educational Supplies